

AGENDA

Meeting: Audit and Governance Committee
Online Meeting: [Access the online meeting here](#)
Date: Wednesday 28 April 2021
Time: 10.00 am

Please direct any enquiries on this Agenda to Tara Shannon, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718352 or email tara.shannon@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

During the COVID-19 situation the Committee is operating under revised procedures including in relation to public participation as detailed within this agenda.

[The meeting will be available to watch live via this link.](#) A public guide on how to access the meeting is can be viewed via this link: [Guidance on how to participate in this meeting online.](#)

Membership:

Cllr Richard Britton (Chairman)	Cllr Andy Phillips
Cllr Stewart Dobson (Vice-Chairman)	Cllr Pip Ridout
Cllr Gavin Grant	Cllr Ian Thorn
Cllr Mike Hewitt	Cllr John Walsh
Cllr Nick Holder	Cllr Stuart Wheeler
Cllr Edward Kirk	

Substitutes:

Cllr Anna Cuthbert	Cllr Jim Lynch
Cllr Peter Evans	Cllr Ricky Rogers
Cllr Ross Henning	Cllr Jo Trigg
Cllr Ruth Hopkinson	Cllr Jon Hubbard

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AGENDA

Part I

Items to be considered while the meeting is open to the public

1 **Apologies**

To receive any apologies or substitutions for the meeting.

2 **Minutes of the Previous Meeting** (*Pages 7 - 24*)

To confirm the minutes of the meeting held on 10 February 2021.

3 **Declarations of Interests**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

To receive any announcements through the Chairman.

5 **Public Participation**

The Council welcomes contributions from members of the public. During the ongoing Covid-19 situation the Council is operating revised procedures and the public are able participate in meetings online after registering with the officer named on this agenda, and in accordance with the deadlines below.

[Guidance on how to participate in this meeting online.](#)

Statements

Members of the public who wish to submit a statement in relation to an item on this agenda should submit this electronically to the officer named on this agenda no later than 5pm on Monday 26 April 2021 (1 clear working day before the meeting).

State whom the statement is from (including if representing another person or organisation), state points clearly and be readable aloud in approximately 3 minutes. Up to three speakers are allowed for each item on the agenda.

Questions

Those wishing to ask questions are required to give notice of any such questions electronically to the officer named on the front of this agenda no later than 5pm on Wednesday 21 April 2021 (4 clear working days before the meeting) in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm on Friday 23 April 2021 (2 clear working days before the meeting).

Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter

is urgent. Details of any questions received will be circulated to members prior to the meeting and made available at the meeting and on the Council's website; they will be taken as read at the meeting.

6 **Internal Audit Plan 2021/22**

To receive an update on the Internal Audit Plan 2021/22.

Report to follow.

7 **Q4 Internal Audit Report 2020/21**

To consider the Q4 Internal Audit Report 2020/21.

Report to follow.

8 **Consolidated IA Outstanding Management Actions Report**

To consider the consolidated IA outstanding management actions report.

Report to follow.

9 **Corporate Governance Update** (*Pages 25 - 40*)

Quarterly update, to include:

- Corporate Governance update
- Outstanding AGS improvement actions
- Update on review of governance reporting arrangements in the constitution

10 **Cyber Security**

To receive an update from SWAP on cyber security.

11 **Accounting Policies 2020/21** (*Pages 41 - 60*)

To receive a presentation on accounting policies 2020/21.

12 **Statement of Accounts 2019/20** (*Pages 61 - 206*)

To consider the statement of accounts 2019/20, letter of representation and review of AGS.

13 **External Audit Plan 2020/21** (*Pages 207 - 238*)

To receive an update from Deloitte on external audit plans for 2020/21.

14 **Forward Work Programme** (*Pages 239 - 242*)

To note the Forward Work Programme

15 **Date of Next Meeting**

To note that the next regular meeting of the Committee will be held on 21 July 2021.

16 **Urgent Items**

Any other items of business, which the Chairman agrees to consider as a matter of urgency.

Part II

Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed